



**Small Grant Scheme – Application Form**  
**INSTITUTE OF MATHEMATICS AND ITS APPLICATIONS**

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**Contact Details**

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Post Code** \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**Co-applicant Details (must be IMA member)**

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Post Code** \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**Amount Requested** \_\_\_\_\_

**The maximum grant is currently £600 or £1,200 when the grant would enable a meeting or conference to go ahead.**

**Details of Research Activity**

**Payment Details**

**Payments are made by bank transfer. Please specify a bank account:**

**Bank:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_

**Account Name:** \_\_\_\_\_ **Sort Code:** \_\_\_\_\_

**Please submit completed form to : David Youdan, Executive Director, The Institute of Mathematics and its Applications, Catherine Richards House, 16 Nelson Street, Southend-on-Sea. SS1 1EF**

### **Small Grant Scheme - Aims and Scope**

The purpose of the IMA Small Grant Scheme is to facilitate research activity in all areas of applicable mathematics. It is designed to be flexible, to have a simple application procedure, and to offer a rapid response to applications. The Scheme is open to all members of the wider mathematics community.

The Small Grant Scheme is competitive, and awards will be made only if they can be expected to have a significant impact on, or contribute towards, the specified research activity. Grants are unlikely to be made to support activities for which substantial alternative funding sources currently exist.

The awards can be used to support all forms of research activity within the remit of the IMA, but the Institute particularly welcomes applications that are used to

- (i) provide partial support for workshops and small conferences and symposia;
- (ii) assist with travel costs for overseas visitors;
- (iii) facilitate the advancement and promotion of collaborative research programmes;
- (iv) promote the education and training of students and young mathematicians and scientists;
- (v) initiate or aid joint research programmes between mathematicians and industry;
- (vi) enable an activity that is not open to funding from other sources

### **Conferences Attendance**

Applicants who request funding to attend a conference should provide a rough budget and indicate other sources of funding being sought or received. In particular, they should state why the costs cannot be met from their university/employer or other source of funding, such as their Departmental travel budget or (in the case of an EPSRC-sponsored PhD student) the portion of the DTG grant that is intended for use for the incidental costs incurred in the training of doctoral students.

### **Procedure**

1. Grants will be made up to a value of £600, although larger awards may exceptionally be granted.
2. An initial budget of £6k has been earmarked for this scheme, which will be reviewed regularly in the light of demand.
3. Applications may be made at any time.
4. Applications must be made on the Small Grants Scheme application form, which can be found at <http://www.ima.org.uk/institute/application.pdf>
5. If the applicant is not a member of the Institute the name of a co-applicant who is a member must be given.
6. A decision on the award of a grant will be usually given within two months of submission of an application.
7. A brief report on the outcomes of the research project, and how the money was used, must be lodged within two months of completion of the activity. The final report form can be found at [http://www.ima.org.uk/institute/grant\\_report.pdf](http://www.ima.org.uk/institute/grant_report.pdf)